

## **Rolling Hills Saddle Club**

### **Meeting Minutes: January 2, 2013**

#### **Called to Order**

Meeting called to order by Susan Stackhouse at 7:35 pm

President	Susan Stackhouse
Vice President	Pam Almond
Correspondence Secretary	Susan Stackhouse
Treasurer	Pam Wigington
3rd Year Board	Steve Moore
2nd Year Board	Sharon Heys
1st Year Board	Jeff Perkins
Webmaster	Anna Crammer
Show Secretary	Jill Sobrado
Barn Manager	Jill Schnitzer
Open Ring Chair	Brian Schnitzer
Hunter Ring Chair	Laura Smith
Beginner Ring Chair	Julie Martin
Running Ring Chair	Steve Sobrado

#### **Correspondence Secretary's Report**

Read November meeting minutes. One correction add Pam Wigington as Treasurer.

Motion made to accept as read. Motion Approved

#### **Treasurers Report**

##### **Accounting Error**

At the November 2012 general membership meeting I reported a bank balance of \$38,809.12 and noted that the October Wills Park bill was outstanding.

When I reconciled the bank statement with QuickBooks before the December board meeting, it balanced at \$36,338.38—almost the same amount as the November reporting. This was because I made an accounting error and entered a show deposit twice in QuickBooks. So the board proceeded with the revised total at the December board meeting.

To prevent this kind of error in the future, the CPA who files our taxes will also audit our account throughout the year.

### **Current Balance**

Our current balance as of 12/31/2012 is \$38,300.91. This amount includes a deposit of \$1,895 made by on 12/31 Jill (banquet income).

We have three checks that need to clear:

- Printing, \$56.71
- AQHA renewal, \$35.00
- Greener Ways, \$515.00

This week I got four trophy invoices for payment for a total \$1,281.81 (May, June, August, November). We have a credit memo (\$291.50) and credit from our March invoice (\$1.37), so our total due is \$988.94.

We still need to pay bills for Wills Park for the October and November shows. Based on the number of stalls at those shows, I estimate we'll owe ~\$4,00 for October (149 stalls) and ~3,500 for November (116 stalls).

I also got an invoice from Jill today for 2013 back numbers: \$321.00.

Motion made to accept as read. Motion Approved

### **Show Secretary Report**

A lot of changes by parents over the holiday about awards & additional guests to the banquet which has made it very hectic on top of a tight deadline.

There will be no more rsvp's accepted as we are at capacity.

We only have 18 members so far

Sign In Sheet ONLY one person per membership needs to sign in **under the "members" name** to ensure the credit reaches the correct member. The whole family doesn't need to do it & grandma shouldn't use her 3rd husband's last name & expect Jill to know where to place the credit.

## Old Business

Elections were held in November and the following is your 2013 Board

President Susan Stackhouse

Vice President Pamela Almond Easley

Correspondence Secretary Susan Stackhouse

Treasurer Pam Wigington

Show Secretary Jill Sobrado

Open Ring: Brian Schnitzer

Beginner Ring: Julie Martin

Hunter Ring: Laura Ferrante

Running Ring: Steve Sobrado

Barn Manager: Jill Schnitzer

Web Master: Ana Cramer

First Year Board Member: Jeff Parkins

Second Year Board Member: Sharron Hayes

Third Year Board Member: Steve Moore

2013 Show Dates are 2/9 2/23 3/23 5/25 6/8 7/13 8/10 10/5 11/9 Please note the July date

June July and August are Blue Jeans and Chaps

The May 25<sup>th</sup> show will be double judged

The October 5th show will be double judged if needed due to a rain out of another show.

All 2013 meetings at 7:30 at Golden Corral Alpharetta. Please put them on your calendars. These dates have been confirmed with the manager Jeremy. The Golden Corral Management Team has requested that everyone go through the line even if you're not eating. They will issue you a "no eat" ticket. We encourage everyone to enjoy dinner here on our meeting nights where tip is only a \$1 per person.

January 2<sup>nd</sup>  
February 6<sup>th</sup>  
May 1<sup>st</sup>  
June 5<sup>th</sup>  
September 4<sup>th</sup>  
October 2<sup>nd</sup>  
November 6<sup>th</sup>

Susan has contacted all of the Charities which are: Special Equestrians of Georgia, Finding Faith, Save the Horses, Bearfoot Ranch, Trinity rescue, Greener Ways and Georgia Equine League

We are pleased to inform you that you will be receiving a donation in the amount of \$400 for all but Special Equestrians \$2000 from Rolling Hills Saddle Club. This donation will be mailed out by the end of the first quarter of fiscal year 2013. If you have any questions please feel free to contact me.

Sincerely,

Susan Stackhouse

President

Rolling Hills Saddle Club

The only one I did not email was Greener Ways since this donation should be mailed in the amount of \$515. Also Bearfoot Ranches address is 5150 Oak Grove.

Banquet is Saturday January 26<sup>th</sup> 6:30 PM Roswell Country Club

## **New Business**

Discussion about the Show Software that we were supposed to have in place for 2013. We have gotten our selection down between two packages. However this will require the purchase of new hardware which the club cannot afford at this time. It will be put in the budget for 2013 and based on profit we will decide whether it will be a 2013 or 2014 expenditure.

**Next month** a Budget for all repetitive expenditures such as trophies, ribbons, Judges' fees, park rental and other repeating show expenses will be presented. All Ring Chairs must have their budgets to Pam Wigington no later than Jan. 25<sup>th</sup> 2013.

## REMINDER OF Year End Award Requirements

Attend Six (6) Shows  
Attend Three (3) Meetings  
Volunteer Two (2) Hours  
Proof of age for Youth Participants

DO NOT WAIT UNTIL THE END OF THE YEAR

The Pre-registration phone line and information line have been disconnected. This decision was made after doing an analysis of how many calls we are receiving, what information is being requested and the \$900 a year it is costing the club. All calls for information, questions and pre-registration can be done on line and 98.9% of our members use the website.

We need your photos for the banquet. Please email your photos to [todd@t2dp.com](mailto:todd@t2dp.com) by January 20

Brian Schnitzer sent out the Open Ring Show Sheet to Donna Romeo and she along with a few other members are concerned about three beginner classes that have been added and that the lunch and break times have been swapped.

Since Brian was not at the meeting Susan recommended that the members contact him directly to discuss be publication.

There was a lot of discussion about Ring Chairs being able to make changes to show classes and rules without weighing in with the General Membership. Susan suggested that if they would like that change that October is a good time to bring it to the table for a potential By-Law change.

Donna Romeo brought up the \$5 charge for keeping back numbers. She has 40 members that she already collected Membership Forms and Fees from that were unaware at the time they filled them out and would have to go back to them to see if they wanted specific numbers and collect the \$5. We discussed the fact that the notification went out late and that we should have discussed/announced in November so that everyone had a fair chance to retain or obtain specific back numbers. Susan said she would go back to the board that made this decision in December to discuss and would update the membership on the final decision.

Susan told Donna Romeo that she would email Jill to have Jill assign the same back numbers to her returning members.

Meeting Adjourned 8:36

